



**For your safety...**

You can accomplish our services remotely through the website

<http://www.npra.gov.bh>



**1-** Select the Directorate services

**2-** Select required services

**3-** Fill out the forms

**4-** Click on the button (التواصل/Contact Us)

**5-** Enter the data correctly, upload the required documents

**6-** Pay service fees through the email link or SMS

**7-** Receive your service

خدماتنا بين يديك...

OUR SERVICES AT YOUR FINGERTIPS...



Renew your Bahraini  
passport in minutes  
on [bahrain.bh](http://bahrain.bh)



eVisa

Passports

Visas and Residence Permit

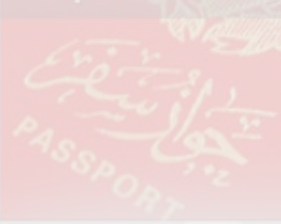
Nationality

Division of Legal Affairs

Certifications

SERVICES FORMS

Passports Services



Visas & Residence permit Services



to make medical examination to issue work visas  
of housemaids and domestic workers

[click here.](#)

Eligibility

Kindly check **eligibility** and review all terms and conditions related to the visa before your visit to the Kingdom. Of Bahrain. Before submitting your information and purpose of the visit.

1

Select the Directorate services

- ➔ Issuance of (Ordinary) passports
- ➔ Issuance of (Private) passport
- ➔ Issuance of (lost or damaged) passport
- ➔ Replacement of passport
- ➔ Replacement of Passport Abroad
- ➔ Issuance of travel permits

You Are Here > Home / Passports

## Passports



Please read requirements, terms & conditions of the service before applying.

Click [here](#) to view passport photo's Requirements

2

Select the required service.

## Passport Services

- Issuance of (Ordinary) passports
- Issuance of (Private) passport
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- Replacement of passport
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- Issuance of travel permits

You Are Here > Home / Passports / Issuance of (Ordinary) passports

### Issuance of a Passport (for the first time)

#### Description of Service:

This service is limited to Bahraini citizens only.

#### Required Terms of Service:

- The father or the legal representative must be present for children or infants to implement the service.

#### Required Documents:

- Service request form.
- New front view color photograph size 4x6 with a white background (View the photo attachment guidelines). The photo must be attached separately, in jpeg format and the size less than 1MB.
- The original birth certificate and a copy of it.
- The original passport (incl: copies) of the father, mother or grandfather.
- The original marriage certificate and a copy of it.
- A copy of the father/mother death certificates in case any of the parents are deceased.

#### Procedures:

- Go to Nationality, Passport & Residence Affairs, make sure to provide the required documents and follow the submission procedures.
- Fill out the application form and wait for your service number on the screen.
- Go to the concerned employee to submit the required documents and follow up number.
- Pay the fees and receive your receipt.
- A text message will be sent to your mobile phone when the passport is ready to collect.

#### Fees:

Issuance of passport

B.D. 10/-

3 Read our conditions and required documents

4 Fill out the forms

Acknowledgment

FORM

5 Click on the button (التواصل / Contact Us)



Apply through communication system

## Visas and Residence Permit Services

▶ Visa Services

▶ Residence Permits

▶ Issuance of residence permits to foreign wives of Bahraini citizens

▶ Renewal of residence permits to foreign wives of Bahraini citizens

▶ Issuance of residence permits to children of Bahraini mothers married to foreigners

▶ Renewal of residence permits to children of Bahraini mothers married to foreigners

▶ Extending the Cancellation Period of Residence

▶ Self Sponsorship Residence Permit

You Are Here > Home / Visas and Residence Permit / Residence Permits / Extending the Cancellation Period of Residence

### Extending the Cancellation Period of Residence

#### Description of Service:

The extension made to the period of cancellation for residence is done to facilitate local transfer or in case of any delay that may occur by the resident before leaving the kingdom. The service is done according to the rules and regulations of the law.

#### Required Terms of Service:

- The guarantor or his legal representative must be present to implement the service.
- Applications must be separated in case of having more than one application and each request must have its own documents

#### Required Documents:

- Service request form.
- The original passport and a clear copy of the worker's passport.
- A clear copy of the guarantor' ID
- A copy of the applicant's ID.

#### Notice:

1. In case the worker (He-She) left the Kingdom, the original ticket and a copy must be attached.
2. In the case of local transfer, an official letter from the new guarantor or the firm to be transferred must be attached.

#### Procedures:

- Go to Nationality, Passport & Residence Affairs, make sure to provide the required documents and follow the submission procedures.
- Fill out the application form and wait for your service number on the screen.
- Go to the concerned employee to submit the required documents and follow up number.
- Pay the fees and receive your receipt.

#### Fees:

Extending the Cancellation Period of Residence

15/- BD

3

Read our conditions and required documents

4

Fill out the form

Form



5

Click on the button (التواصل / Contact Us)



Apply through communication system

## Communication System

**Red stars indicate mandatory fields**  
**You will receive our feedback through the provided email address**  
**Please upload required documents when selecting 'Request Service'**

**6** Choose the required service type by Click on the button →

Type\*

- Suggestion       Enquiry  
 Follow-up       Complaint  
 Others       Request Service

**7** Choose from the list Concerned Entities according to your required service →

Related to\*

--- Select ---

Directorate of Passport  
Directorate of Nationality  
Directorate of Visas & Residence  
Directorate of Ports of entry  
Directorate of Search & Follow up  
Directorate of Human Resources & Finance  
Division of Legal Affairs  
Division of eBorders  
Others

**8** Choose from the list required service type →

Service\*

--- Select ---

Issue ordinary passport  
Issue special passport  
Replace special passport  
Replace ordinary damaged passport  
Replace ordinary lost passport  
Replace special damaged passport  
Replace special lost passport  
Issue travel document

## Personal Details **Personal Information of Applicant**

**9** Enter in the field your full name as shown in your ID →

Name

**Applicant name is mandatory for requesting service**

**10** Enter your mobile Phone number →

Mobile Number

**Applicant mobile number is mandatory for requesting service**

**11** Choose your nationality from the list →

Nationality\*

**Applicant nationality**

**12** Enter your E-mail →

E-mail\*

**Applicant email**

**Write your correct email to able to receive notifications**

## Application Details

13

To inquire about the previous request, please enter the request number →

Application number

14

Enter your passport number →

Passport No

**Applicant passport or CPR number is mandatory for requesting service**

15

Enter your CPR number →

CPR No

**Applicant passport or CPR number is mandatory for requesting service**

16

To inquire about the previous request, please enter the receipt number →

Receipt No

17 Comments →

Notes\*

18

Enter the document description  
For requests issue/renew Bahraini passport

Personal photo must be uploaded for requests related to issue/renew Bahraini passport

Personal photo   Browse...

*(JPEG files are allowed. Maximum size 1mb.)*

Click in the button and upload the required documents  
**(JPEG file allowed)**

19

Enter the document description

Attachment   Browse...

Attachment   Browse...

Attachment   Browse...

Attachment   Browse...

Attachment   Browse...

*(PDF, Word or Image files are allowed. Maximum size 2mb each.)*

20

Click in the button and upload the required documents

I'm not a robot

reCAPTCHA  
Privacy - Terms

21

Clear

Click in the Submit button to complete the application



## Communication System

شكراً. يرجى الإحتفاظ برقم الطلب للمراجعة : MOIC3/NPRA/C/2020/06/002084

Thank you. Please write down the reference number for future reference :  
**MOIC3/NPRA/C/2020/06/002084**

Exit

You will receive immediately a notification stating order number for review →



Thu 6/4/2020 11:41 AM

NPRA Online

MOIC3/NPRA/C/2020/06/002084

To

### Note:

- You will receive immediately a notification reference by email
- Please when you receive auto notification do not reply directly.

Reference  
Number

MOIC3/NPRA/C/2020/06/002084

رقم  
التسلسل

الرجاء ملاحظة إن هذه الرسالة أرسلت تلقائياً من النظام.الرجاء عدم الرد عليها مباشرة  
This is auto notification please do not reply directly to this email.